

FINAL

**Advisory Committee on Juvenile Justice
Retreat Meeting Minutes
November 29th and 30, 2005
Approved on January 25, 2006**

The official business meeting of the Advisory Committee on Juvenile Justice occurred on Wednesday, November 30, 2005, at the Wingate Inn, 1100 N. Lee Highway, Lexington, VA 24450

Committee members present

Ben Andrews
Kevin Appel
Jane Brown, Proxy for Maurice A. Jones
Arlene Cundiff representing Dr. Cynthia Cave, Proxy for Dr. DeMary
Peter Feddo
Barry Green
Lynette Greenfield, Proxy for Barry Green
Eileen Grey
Scott Grimes
Dr. Jay W. Malcan
Charles Martin
Daniel L. Plaughter
Janet Lung, Proxy for Dr. Reinhard
Robert E. Shepherd, Jr.
Wayne Thomas, Chair
Ruby G. Turner
Justin Wilson
Gina E. Wood

Committee Members Not Present

Monica Estrada
Matthew T. Gowin
The Honorable Robert F. McDonnell
Sophia McEachin
The Honorable Linda T. Puller
Ruby G. Turner
The Honorable Sharon Breeden Will
Barry Wittig

DCJS Staff present

Fran Ecker
Dr. Aura Hanna
Laureen Hyman
Laurel Marks
Ashaki McNeil
Ursula Murdaugh

Thursday, November 30, 2005

I. Welcome, Call to Order and Introductions

The meeting was called to order by the Chair, Mr. Wayne Thomas. New members were welcomed and all present introduced themselves to the group.

II. Review and Approval of Minutes

Mr. Thomas asked if there were any comments, additions or deletions to be made to the minutes from the June 15, 2005, meeting of the ACJJ. A motion was made by Mr. Plaughner and seconded that the minutes be approved. The motion passed unanimously.

Mr. Thomas asked if there were any comments, additions or deletions to be made to the minutes from the JABG subcommittee Meeting on September 7, 2005. A motion was made by Mr. Shepherd and seconded that the minutes be approved. The motion passed unanimously.

III. State Agency Reports

Department of Juvenile Justice

Mr. Barry Green and Ms. Lynette Greenfield gave an overview of DJJ.

Mr. Charles Martin noted that in the past, there used to be home visits for the children, which was done administratively rather than legislatively and questioned if that practice would return.

Ms. Lynette Greenfield asked that the ACJJ consider supporting aftercare and transitional services when deciding on priorities for funding.

Department of Social Services

Ms. Jane Brown gave an overview of DSS and its structure.

Department of Mental Health, Mental Retardation and Substance Abuse Services

Janet Lung gave an overview of DMHMRSAS.

Department of Education

Arlene Cundiff gave an overview of DOE.

Department of Criminal Justice Services

Laurel Marks gave an overview of staff changes within the Juvenile Services Section of DCJS.

IV. Election of Officers

Ms. Greenfield reported from the nominations subcommittee with the recommendation to nominate Wayne Thomas to return as Chair and Mr. Justin Wilson to be Vice-Chair of the ACJJ. Mr. Charles Martin made a motion to approve this recommendation, which was seconded and passed unanimously.

V. Report of Annual Programmatic Site Visit

Laurel Marks summarized the recent Office of Juvenile Justice and Delinquency Prevention (OJJDP) site visit with Elizabeth Wolfe. It was noted that there will be an official training for all members in January, given by OJJDP.

VI. Juvenile Justice Priorities for Upcoming Three Year Plan

Dr. Hanna presented priority recommendations for juvenile justice. After discussions of the staff recommendations by the ACJJ and proposed changes, Mr. Shepherd made the motion that:

A. The priorities for the Three Year Plan under Title II and for funding of Title V and JABG grants be as follows:

1. Reducing recidivism of adjudicated juveniles released from secure confinement;
2. Addressing criminalization of juveniles with mental health/substance abuse needs;
3. Disproportionate minority contact with the juvenile justice system;
4. At-risk children and young juvenile offenders aged 13 and younger;
5. Providing alternatives to detention;
6. Reducing system involvement of truants and juveniles with other negative school-related behaviors;
7. Legal representation of juveniles.

B. That special consideration be given to rural localities submitting applications for funding;

C. That the priorities recommended for monitoring but not funding be:

8. Gangs;
9. Sex Offenders.

The motion was seconded and approved unanimously.

VII. Consideration of Federal Advisory Committee on Juvenile Justice (FACJJ) Correspondence

Mr. Shepherd served as Chairman of the Annual Report Committee for the FACJJ. It was decided that for the 2006 annual report, instead of being reactive, the committee would be proactive and would use a discussion on common values of the juvenile justice system. Mr. Shepherd made a motion that the ACJJ go on record in support of core values without the prioritization for this report. The motion was seconded and approved unanimously. Committee members were asked to complete the surveys that they were previously given. DCJS would then forward the responses to the federal contact.

VI. JABG

Ms. Ursula Murdaugh asked the Advisory Committee to review and approve recommendations developed by staff for JABG funding.

Grant Funding Administration along the Continuum Recommendation 1

To use formula grant funds for prevention and intervention activities

Mr. Plaughter motioned that this staff recommendation be approved. The motion was seconded and approved unanimously.

Recommendation 1A:

The grant process for prevention-funded activities should be the same regardless of funding stream.

- Demonstrate 50% match (cash or in-kind)
- Demonstrate a planning process based on a needs assessment
- All prevention grants have a three year award eligibility period
- All prevention grants have a \$65,000 cap

The motion was made by Charles Martin to approve this staff recommendation. The motion was seconded and approved unanimously.

Recommendation 1B:

The emphasis for prevention and intervention applications is to implement evidence-based programs, practices or strategies

A motion was made by Charles Martin to table this recommendation, pending further review of these evidence-based programs, practices or strategies. The motion was not seconded, and failed.

Mr. Shepherd made a motion to approve this recommendation. The motion was seconded and approved with two opposed: Jane Brown and Charles Martin.

JABG Funding Priorities**Recommendation 1:**

For federal FY06 funding priorities, priorities for funding should fall within the identified priority categories that address JABG Program areas:

- Reducing recidivism of adjudicated juveniles released from secure confinement
- Address criminalization of juveniles with mental health needs

Ms. Gina Wood made a motion to approve this recommendation. The motion was seconded and approved unanimously.

Recommendation 2:

For federal FY06, if funding permits, allow for training, technical assistance and other one time initiatives that support the goals of the JABG program.

Ms. Wood made a motion to approve this recommendation. The motion was seconded and approved unanimously.

JABG Waiver of Pass-Through**Recommendation 3:**

For federal FY06 funding, recommend to pass through a percentage that will maintain the current level of eligible and participating localities and maintain current funding levels. Remaining funds will be maintained at the state level to support initiatives in the priorities identified.

Mr. Plaugher made the motion to accept this recommendation. The motion was seconded and approved unanimously.

VII. Overview of Grant Process and Proposed Changes to Grant Criteria

Ms. Greenfield shared the recommendations of the Grant Review subcommittee.

Grant #	Locality	Amount Requested	Amount Recommended
06-A5088JJ04	James City County	\$24,938	\$24,938
06-A5089JJ04	Department of Correctional Education	\$17,000	Not eligible – state agency
06-A5090JJ04	City of Newport News	\$25,000	\$25,000
06-A5091JJ04	Wise County/Lonesome Pine Office	\$25,000	\$23,763
06-A5092JJ04	City of Charlottesville	\$20,000	\$20,000
06-A5093JJ04	City of Portsmouth not clearly articulated; no mention that this program has an impact on alternatives to detention; historical data well done, but implementation not precise, no information about Reaching Higher Ground	\$19,662	\$0
06-A5094JJ04	Hopewell Bureau of Police	\$24,475	\$0
06-A5095JJ04	City of Richmond	\$25,000	\$0
06-A5096JJ04	County of York not clear; misc. training for misc. stuff; all this being done at this Crossroads facility built by CGHC, but that's not going to be built until 2007; plan too vague and diffuse	\$25,000	\$0
06-A5097JJ04	City of Norfolk	\$25,000	\$25,000
06-A5098JJ04	Carroll County	\$4,280	\$4,280
06-A5099JJ04	Augusta County Sheriff's Office	\$25,000	\$0
06-A5100JJ04	Russell County	\$21,714	\$21,714
06-A5101JJ04	Lee County	\$24,966	\$24,966
06-A5102JJ04	Wise County	\$10,400	\$0
06-A5103JJ04	City of Norton	\$24,550	\$24,550
06-A5104JJ04	City of Chesapeake	\$25,000	\$0
06-A5105JJ04	Tidewater Regional Group Home Commission	\$23,751	\$0
06-A5106JJ04	Montgomery County	\$25,000	\$25,000
06-A5107JJ04	Floyd County	\$25,000	\$25,000
06-A5108JJ04	Chesterfield County	\$24,999	\$0
06-A5109JJ04	Campbell County	\$8,099.50	\$8099.50
06-A5110JJ04	City of Emporia	\$13,764.16	\$13,764.16
06-A5111JJ04	County of Dinwiddie	\$24,830.40	\$24,830.40
06-A5112JJ04	City of Roanoke	\$25,000	\$25,000
06-A5113JJ04	County of Henrico	\$25,000	\$25,000
TOTAL		\$529,779.06	

Mr. Plaughter made a motion to accept these grant funding recommendations, the motion was seconded and approved with one recusal: Jay Malcan for the City of Richmond.

Mr. Plaughter made the motion to accept the recommendations of the subcommittee to approve grant funding continuations for JABG (one to DJJ and the other to DMHMRSAS). The motion was seconded and approved with two abstentions: Lynette Greenfield for DJJ and Janet Lung for DMHMRSAS.

VII. Subcommittee Assignments

Ms. Marks explained that the three grant subcommittees had been consolidated into one and circulated sign-up sheets for the grants, legislative, and DMC subcommittees.

The question was raised about how subcommittees are formed, who forms them and how Chairs are determined. Much discussion followed.

Ms. Fran Ecker suggested that at the next meeting an agenda item should be added regarding subcommittee structures, individuals interested in participating on subcommittees and the procedure for electing a chairperson for the subcommittees.

Mr. Martin made a motion to appoint Ms. Gina Wood as the Chair of the DMC subcommittee, and after some discussion, tabled his motion.

VIII. Discussion of Spirit of Virginia Youth Award

Ms. Marks suggested that the committee consider replicating on the state level the Spirit of Youth award program that CJJ currently does nationally, where a young person, under 25, who has been involved in the juvenile justice system but has changed their life, is recognized for this change.

Mr. Shepherd made a motion that the ACJJ approve, in principle, the idea of establishing the Spirit of Virginia Youth Award and charged staff to come up with ideas of what would be representative of that award prior to our next meeting. The motion was seconded and unanimously approved.

IX. New Business

Mr. Thomas recognized Mr. Shepherd as this year's recipient of the American Bar Association's Livingston Hall Juvenile Justice Award for advocacy for children.

X. Conflict of Interest Act Requirement

Ms. Marks explained that there is a requirement that each member go to the Attorney General's website to review the Powerpoint presentation on Conflict of Interest, and then send back the certification acknowledging completion of training. This form must then be returned to the Secretary of the Commonwealth. ***(Please note: DCJS has, since the retreat, learned that the Powerpoint presentation originally found on the website does not satisfy the training requirement - the presentation must be viewed from a DVD made available from the Secretary of the Commonwealth's office).***

XI. Distribution of Calendar for 2005-2006, attached.

XII. Adjournment

A motion was made by Mr. Plaughter to adjourn at 3:00pm, was seconded and approved unanimously.

Advisory Committee on Juvenile Justice

Schedule of Meetings 2005-2006

November 29 & 30, 2005 ACJJ Planning Retreat

January 25, 2006 Government Relations Subcommittee Meeting

ACJJ Training (all members) and Meeting

March 22, 2006 Grants Subcommittee Meets to Review Concept Papers

April 14, 2006 Grants Due (new and continuations)

May 17, 2006
Grants Subcommittee Meeting (a.m.)

- Review new proposals and summaries of continuation grants

ACJJ Meeting (p.m.)

June 8, 2006
Criminal Justice Services Board Meeting

- Make awards of continuation grants after review of ACJJ recommendations

Week of June 26
(tentative)
ACJJ Meeting -- Williamsburg (6:00 – 8:00)

Week of June 26
(tentative)
ACJJ Annual Conference – Williamsburg

August 23, 2006
Grants Subcommittee Meeting/Full Committee Meeting

- Review summaries of continuation grants

September 14, 2006
Criminal Justice Services Board Meeting

- Make awards of continuation grants after review of ACJJ recommendations

October 26 & 27, 2006 ACJJ Planning Retreat